

GOT LEADERSHIP?



Determine if you want to be a supervisor, and how to be successful in the transition.

Perhaps you have thought you would like to be a supervisor. Before you take your first leadership position, you need to learn about yourself, your time, your responsibility, and your style. In this two-day workshop you will understand the challenges and gain the tools to make the choice and take the responsibility to be in a leadership role.

Training Goals:

- ❖ **Understand** what it means to be a leader.
- ❖ **Transition** from a follower to a leader.
- ❖ **Learn** the challenges of becoming a supervisor.
- ❖ **Identify** the emotional phases a new supervisor experiences.
- ❖ **Develop** the self confidence to be a leader.
- ❖ **Discover** the key of handling the pressure of leadership.
- ❖ **Learn** the balance of passive and aggressive behavior and how it enables you to handle conflict.
- ❖ **Recognize** the three biggest mistakes of a new supervisor.
- ❖ **Discover** your strengths and weaknesses, and learn how to maximize your strengths.
- ❖ **Learn** to schedule your priorities before you prioritize your schedule.
- ❖ **Develop** the ability to set goals and learn how effective leaders rally people around a goal.
- ❖ **Discover** how to give a clear presentation.
- ❖ **Apply** three powerful tools to listen, collaborate, and resolve conflicts.
- ❖ **Learn** how to control your emotion and stay objective.
- ❖ **Develop** your plan for the future.

Course Version: 1 Day
2 Day
or 3 Day

Recommended Class Size: 15–20
or Lg Group Conf

Materials: Manual

Assessments: Extended DISC®

Certification: Yes

“This workshop gave me the confidence and skills I needed to become a supervisor. I can’t imagine how many mistakes I would have made without this course. Thanks for keeping me from making many mistakes. My people and I both are glad I took this course.”