

THE TEAM LEADER'S TOOL KIT



*Learn to communicate effectively,
and lead by example.*

The *Team Leader's Tool Kit* is a practical course targeted at equipping Team Leaders with the tools to transition them from the credibility of a front line employee to a leader committed to the direction of the company. The *Team Leader's Tool Kit* focuses on levels 1 and 2 - Responsibility and Relationships - of TMI's comprehensive program, *The 6 Levels of Leadership*.

Training Goals:

- ❖ **Discover** the qualities of an effective team leader.
- ❖ **Learn** how to stay positive even with a negative group.
- ❖ **Develop** self confidence that encourages team work.
- ❖ **Get** to know yourself through the Extended DISC® self assessment.
- ❖ **Leverage** your strengths for the sake of the team.
- ❖ **Apply** a specific process for dealing with negativity.
- ❖ **Foster** teamwork through effective reinforcement and feedback.
- ❖ **Learn** to manage conflict and communicate effectively.
- ❖ **Discover** how to keep the team focused and energetic.
- ❖ **Balance** your relationships with the team and your supervisor.
- ❖ **Determine** the best motivation strategies for your team.

Course Version:	1 Day or 2 Day
Recommended Class Size:	15-20
Materials:	Manual Reinforcement Cards
Assessments:	Extended DISC®
Certification:	Yes

